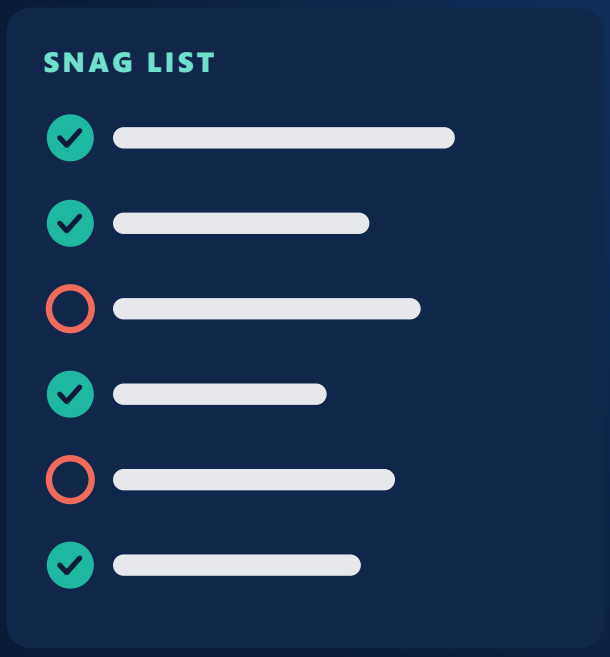
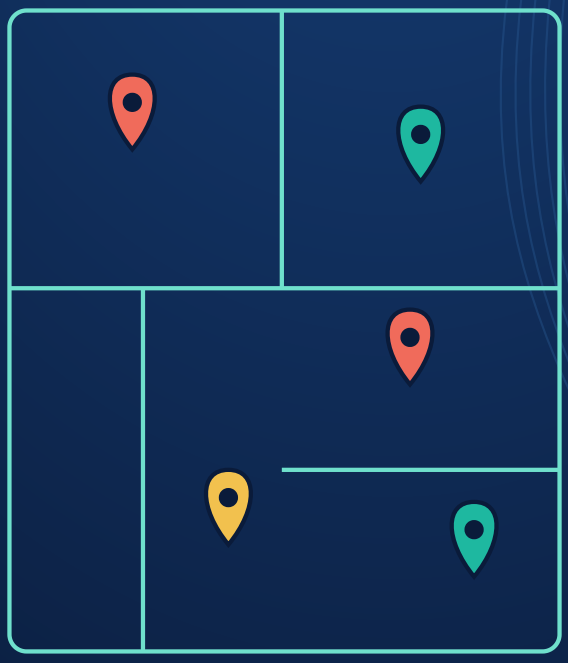
Punch List Report

Every snag found, assigned and closed before handover.





Sample Project

Client: Urban City

PREPARED & SUBMITTED BY

SP Consultant

in Joint Venture with USF Consultants

info@spconsultant.example

shahidpervaiz.net

ISSUE

November 2026

Punch List / Snagging Report

Sample Project · Urban City · Report date 2026-10-31 · Prepared by K. Controller

TOTAL ITEMS	OPEN	OVERDUE	CLOSED	CRITICAL OPEN
8	6	0	2	0

CLOSURE RATE
25%

PROJECT INTRODUCTION

PROJECT NO.	001	PROJECT	Sample Project
CLIENT	Urban City	LOCATION	Sample City
CONTRACT NO.	C-2026-014	CONSULTANT	SP Consultant in joint venture with USF Consultants
START DATE	17 November 2025	COMPLETION DATE	22 January 2027
REPORT DATE	8 November 2026	STATUS DATE	31 October 2026

Sample Project is being carried out for Urban City at Sample City under contract C-2026-014. It started on 17 November 2025 and is due for completion on 22 January 2027. This Punch List Report sets out the position at 8 November 2026 and has been prepared by SP Consultant in joint venture with USF Consultants.

Punch List Breakdown

BY STATUS

Closed	2
Open	6

BY PRIORITY

Low	6
High	2

Punch List Item Details

PL-001 LOW OPEN CIVIL

DEFECT DESCRIPTION

Inlet grate rocking, not seated

LOCATION

Ch 0+200

RESPONSIBLE

Contractor

TARGET / ACTUAL CLOSURE

2026-11-10

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REMARKS

Pre-handover inspection of completed sections, 28 Oct 2026

PL-002 HIGH OPEN CIVIL

DEFECT DESCRIPTION

Manhole MH-07 benching incomplete

LOCATION	RESPONSIBLE	TARGET / ACTUAL CLOSURE
Ch 0+650	Contractor	2026-11-10

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REMARKS

Pre-handover inspection of completed sections, 28 Oct 2026

PL-003 LOW CLOSED CIVIL

DEFECT DESCRIPTION

Debris left in the side drain

LOCATION	RESPONSIBLE	TARGET / ACTUAL CLOSURE
Ch 1+100	Contractor	2026-11-05 · 2026-10-29

SCANNED COPY

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REMARKS

Closed

PL-004 HIGH OPEN CIVIL

DEFECT DESCRIPTION

Reinstatement over the relocated water main not compacted

LOCATION	RESPONSIBLE	TARGET / ACTUAL CLOSURE
Ch 1+450	Contractor	2026-11-12

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REMARKS

Pre-handover inspection of completed sections, 28 Oct 2026

PL-005 LOW OPEN CIVIL

DEFECT DESCRIPTION

Edge of aggregate base ravelling at the bus bay

LOCATION	RESPONSIBLE	TARGET / ACTUAL CLOSURE
Ch 1+900	Contractor	2026-11-15

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REMARKS

Pre-handover inspection of completed sections, 28 Oct 2026

PL-006 LOW CLOSED CIVIL

DEFECT DESCRIPTION

Outfall headwall joint not sealed

LOCATION	RESPONSIBLE	TARGET / ACTUAL CLOSURE
Ch 2+300	Contractor	2026-11-08 · 2026-10-30

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REMARKS

Closed

PL-007 LOW OPEN ELECTRICAL

DEFECT DESCRIPTION

Street light ducts not capped

LOCATION	RESPONSIBLE	TARGET / ACTUAL CLOSURE
Ch 2+800	Contractor	2026-11-12

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REMARKS

Pre-handover inspection of completed sections, 28 Oct 2026

PL-008 LOW OPEN CIVIL

DEFECT DESCRIPTION

Kerb face spalled over 2 m

LOCATION	RESPONSIBLE	TARGET / ACTUAL CLOSURE
Ch 3+400	Contractor	2026-11-20

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REMARKS

Pre-handover inspection of completed sections, 28 Oct 2026